



SEATTLE CENTRAL COLLEGE

COLLEGE COUNCIL

April 15, 2024, | 2pm- 4pm | BE4180A/Zoom

Minutes

Committee Members Present: David, Johnny, Evan, Seth Taylor, Jenni Branstad, Kao Lezheo, Bradley Lane

On zoom: Helena Luong, Jennifer Clark, Gregory Hinckley, Sam Fang, Fatimah Abdullahi, Katie Wallace, Chisa O'Quinn, Alex Akmatov, Mikaila Harris, Julie Larmore, Nina Lopez

Committee Members Absent: Vero Barrera-kolb, Ed Messerly, Polina Velez Lopez, Rio Takahashi, Riley Sorensen, Chantae Recasner

Agenda Items:

I. Ice breaker

II. Approval of meeting minutes

- Minor edit to capitalize AANAPISI. Greg H., Seth Seconds.

III. ASC Reports

- Fatimah reporting:
 - i. Hiring
 - 1. Student Leadership is hiring all sectors at the same time: ASC, CAB, Info Central.
 - ii. Commencement Speaker:
 - 1. This year the Commencement Speaker will not be the ASC Officer of Administration.
 - 2. Nominations are open and will close April 12th.
 - 3. Currently there are 7 applicants.
 - iii. Student of Color Conference
 - 1. The Students of Color Conference (SOCC) is put on by a network of EDI officers across the Community & Technical Colleges in Washington State and aims to support students of color in their professional and personal development through their education journey.
 - 2. 2024 conference theme: Joyful Reunion.
 - 3. Conference Date: April 18th through the 20th
 - 4. Location: Green River College
 - 5. The Office of EDIC and Student Leadership have partnered up this year to sponsor 12 students and 2 advisors to attend this conference.
 - a. Currently only 9 students are confirmed.

- iv. Conversations with VPs
 - 1. Tomorrow in BE1110.
 - 2. This will give an opportunity for students to have their voices heard and engage in conversation with the President and VPs.
 - 3. Please encourage students to attend.
- v. Open House
 - 1. Last week Student Leadership had a very successful Open House.
 - 2. It's encouraging to see so many students and have them introduced to the services that Student Leadership offers.

IV.

Bylaws Update

- The Ad-Hoc committee has completed the update of the bylaws.
 - i. Some of the changes include having the opportunity for ASC to elect non-employee student members.
 - ii. There have also been further explanation of Ex-Officio roles and why they're important.
 - iii. Recruitment Groups Specification
 - 1. Seth asks to mention UMOJA, AANAPISI and others mentioned specifically in the recruitment priority section.
 - 2. David counters that right now the language is intentionally vague to allow greater recruitment freedom while still calling out "historically underrepresented areas."
 - 3. Jenni also mentioned that those programs are grant funded so they could be defunded in the future, making their specific inclusion troublesome for recruitment.
 - 4. Johnny also adds that there might be new groups or other priorities in the future and the way the language is currently allows for space for both new and historic groups.
 - iv. Greg makes a motion to approve the bylaw changes. Jennifer Clark seconds.
 - v. There are two abstentions: Evan and Seth
 - 1. The rest of the voting members approve.
 - 2. The motion is approved.
 - a. David will send the finalized copy of the bylaws to council then post them to the website.

V.

Recruitment, Onboarding, and Committee Meeting Frequency

- Council Meeting Frequency
 - i. There has been some concern about ensuring members are able to attend Council meetings and sub-committee Meetings.
 - 1. David suggests that Council meet on the 2nd Thurs of every month.
 - ii. Sub Committees Frequency
 - 1. Sub-Committees (RAC, SP, and CI) should strive to meet 1-2 times a month during the year (Oct to May)
 - 2. More frequent meetings may be necessary to complete the deliverables required for each sub-committee.
 - iii. Recruitment
 - 1. This is the penultimate meeting of the year (Oct to May) so the council will now turn its attention to the recruitment of new members.

2. New members are expected to join the first Oct meeting with exiting members.
3. When should the call for new applications go out?
4. In the past it was May but more recently it has been Sept.
5. Johnny mentions that the previous Sept date led to delays and difficulty in recruitment, so he suggests starting in May and doing a final push in Sept.
 - a. Greg mentions that the council should consider the actual application when seeking to address any recruitment difficulties.
 - b. Could there be a simplification to turn the application into an interest form?
 - c. The application itself could also do more to explain what the expectations of service should be.
6. Next Steps: David will draft a new application to share at the next College Council for approval. Afterwards he will send the form out and start recruitment.

iv. On Onboarding

1. Kao asks that the Council be tasked with developing a Check List and possibly having the new members (students especially) join a meeting in Sept for training.
 - a. There should also be an “off-boarding” task for exiting members to document what they did and what they understood their role to be.
2. Bradley also asks if the CCC+ onboarding template could be shared by Vero.
3. What about Compensation for serving on Council?
 - a. Stipends are only designed for two purposes: Student and Faculty time outside of the normal scope of their jobs and duties.
 - b. For Faculty, they would only be contracted if a meeting was held during an off-contract time.
 - c. For Students, the council role is a part of their job duties and would not qualify for additional stipends.
 - i. If ASC chooses to elect representatives not employed in Student Leadership, they would either need to hire them or keep the role voluntary.
 - d. Exempt staff may not receive a stipend unless the additional work is substantial and different than standard duties.
 - e. Classified staff do not receive stipends but may qualify for Overtime or Comp time should they exceed their weekly 40 hours. That is the sole discretion of their supervisors.
 - i. Stipends will not be offered to council members.

VI. **Concerns around Summer Quarter Online Only**

- A lack of Summer In Person Classes
 - i. Many student groups need in person classes: whether for their visas, funding, or other considerations.

- ii. And yet this year (as in previous years) there are almost exclusively online, hybrid classes during the summer.
 - 1. Greg mentions that we frequently hear that students want in person classes but the reality is that those fill last and are more likely to be closed due to low registration counts.
- Jen Clark clarifies: Rather than contest the lack of options during the summer she would prefer to shed light on the confusion and havoc caused by class descriptions.
- Class Descriptions and Defining Modalities
 - i. In summation, there is a lot of ambiguity around the definition of hybrid and online classes.
 - ii. While we can strive to have more clarity broadly posted on the website, the reality is that these specific definitions can be changed radically by the faculty.
 - iii. Jenni has worked to add Notes to each Course to specifically tell students what the expectation for their specific class is.
 - 1. Jen also asks that faculty be held accountable for maintaining what they originally defined their class to be.
 - 2. Seth also asks how accessible these notes are for first gen, international students
 - a. Jenni concedes that there are some character limits but they strive for clarity.
 - b. Jenni also mentions that during the Student Strategic Planning discussion students mentioned that the way they frequently like to pick classes and learn their modalities is by word of mouth, circumventing the notes or other descriptions entirely.

VII. ID Cards: Are they required?

- They are **highly recommended**, despite what some have said to save students an expense.
 - i. They are required to access some buildings such as Fine Arts, SAM, and when students access some student services.
- Is it possible to include the ID Card fee when they first enroll?
 - i. Kao mentions that because it would qualify as a "Common Fee" it would have to be District approved and rolled out across the colleges.

VIII. Sub-Committee Report Out

- Critical Issues: Dr. Chantae Recasner and Kao Lezheo
 - I. Chantae and Kao met today. In addition to the discussion around modalities, the group would like to explore the intersections of International Student support and Student Services and the First Year populations
 - II. Suggestion for next year's topic: Teaching Modalities, International / FYE Student Services, and promoting welcoming, Accessible Spaces
 - III. Chisa mentions that the Accessibility conversation relates to her area of Mainstay as they are seeing a rise in accommodations for students who don't have specific disabilities: for reasons such as general anxiety and stress

- I. There could be a push to consider a broader definition of Neurodiversity to allow for greater support for these student populations.
- II. The college could also follow what the K-12 system does in their 504s "Pre- Accommodation" arrangements.
- III. We should also be making more students aware of the services available to them.
- Resource Allocation: Dr. Johnny Woods, Jr and Julie Larmore
 - I. Guiding Principles and the Assessment Form have been sent to council and approved.
- Strategic Planning: Dr. Jenni Branstad and Mikaila Harris
 - I. Jenni shares the slides from the Town Hall. See below.
 - II. Up next:
 - I. SP is hosting an AFT Focus Group
 - II. Then Phase 3 begins, drafting the Strategic Planning plan.

V. Good of the Order

- Drops for Non-Payment
 - I. Greg brings up that students were dropped this week due to lack of payment.
 - II. There apparently was an email sent out on Friday at 10am telling students the deadline was 12pm. Only giving them two hours to resolve this.
 - III. David brings up that this was the 4th or 5th notification before this drop happened. There were many other opportunities to make adjustments.
 - IV. Greg requests that the groups responsible for these kinds of communications should be more careful to avoid emails like this that give students only two hours to complete something. They do more harm than good.
 - I. Kao will look into this message and inform his staff to be more mindful about this.
 - II. The student services team has worked hard to reach out to these students, including more face-to-face time.
 - III. Something else that will help is a newly hired Funding Navigator at the District level.
 - IV. Jen mentions that students trying to navigate these issues come to their instructors not student services. It places a lot of work on instructors who must fill out these forms on behalf of students. Not to mention the stress of re-enrolling and helping them stabilize/ catch up in class.
- V. Upcoming Events
 - I. April 16th Conversations with the President (and VPs) & IFTAR Gathering
 - II. Starting April 18th – COSI
 - III. Culinary Open Next week April 22nd
 - IV. April 24th - Denim Day & Student Involvement Fair
 - V. May 22nd - President's Medal
 - VI. June 6th – Employee Service Awards

Strategic Planning Update

Phase I – Summer / Fall 2023	Phase II – Winter 2024	Phase III – Spring / Summer 2024	Phase IV – Fall 2024
Develop Planning Process, Frameworks, and Timelines	Input, Feedback, and Review	Strategic Plan Development	Board Approval, Communications, and Dissemination
Phase II Feedback Activities - Completed		Phase II Feedback Activities – In Progress	
Student Survey Employee Survey External Community Survey Central – Campus Open Forums (2) Central – Student Gov't Focus Group Central – Deans and Directors Discussion AFT-SPS Leadership Focus Group WFSE Leadership Focus Group		AFT Leadership Focus Group Executive Leadership Interviews	



Strategic Planning – Emerging Themes



Employee retention, development, and well-being



Employee hiring and developing a diverse workforce that reflects our student body



Collaboration, connection, and community building



Degrees and programs that align with good jobs with good wages



Free/lowest cost college for all with full and comprehensive wrap around services



Improving and maintaining physical spaces and safety around campus



Social, financial, and environmental sustainability and sustainable growth



Modernization and accessibility of systems, processes and technology

