SEATTLE CENTRAL COLLEGE

COLLEGE COUNCIL

January 18, 2024, | 2:00pm – 4:00pm | BE4180A/Zoom

Minutes

Committee Members Present: Rio Takahashi, Nina, Alex Akmatov, Sam Fang, Helena Luong, Polina Velez Lopez, Katie Wallace, Evan Franulovich, David Alvarez, Johnny Woods Jr, Bradley Lane, Chantae Recasner, Gregory Hinckley
Zoom: Jennifer Clark, Jenni Branstad, Chisa O'Quinn, Mikaila Harris, Julie Larmore, Riley Sorensen, Edward Messerly
Committee Members Absent: Kao Lezheo, Fatimah Abdullahi, Vero Barrera-kolb

Agenda Items:

I.   **Ice breaker: What is a boring fact about you?**

II.   **Approval of meeting minutes**
      a. **Chantae motions, Polina seconds. Unanimous approval.**

III.   **ASC Reports**
      a. Nina: ASC Officer of Student Success:
      b. Fatimah attended the last BOT meeting and gave a great update.
      c. Lunar New Year events coming up.
      d. Trying to have more Food events coming up in Winter
      e. Student involvement Fair: Next week
      f. Visited the Health Education Center
          i. Asked how we can do better to engage with our satellite campuses
      g. Katie to send SL events to Cassandra, who will send to College Council
      h. Alex: ASC Officer of Student Lobby Day/Legislative Day Jan 25th:
          i. Includes all the community colleges, 2 and 4 yr. and technical colleges.
          ii. All student leaders, any regular student as well all descend on Olympia to meet with reps and address the needs of students.
              1. Topics include Funding, Title 9, big capital projects that they want to talk to and advocate for on the colleges' behalf.
          iii. Senate Bill 566 Addressing Housing Issues
              1. Big goals: Reducing Housing costs and pay equity.
          iv. Next year Pres Office and Student Leadership should go together
      i. Bradley's Goals:
          i. Workforce programs
          ii. Pay equity
          iii. Bach Computer Science Program that didn't get funded

iv. $22M Eco District Steam Heat transition project
j. State goals:
i. Trying to create a state-wide Promise program
ii. Give free 13th year of college to Washington Graduates
1. Last Dollar
2. WA has one of the best need grants in the country
3. The flow through would be FAFSA, then grants, then this funding
iii. Helena, ASC Officer of Finance
1. All S&A Fee Programs want to increase their budgets
a. Partially due to increase in the average wages
2. Visiting South College to talk about S&A
a. Discussing Adding Fees for Running State and International Student
iv. Sam, ASC Officer of Issues and Concerns
1. Had first Building meeting yesterday
a. Sent out the Petition, awaiting signatures
b. Next Info Session is Feb 1st
c. Planning Class visits as well
v. Katie: Community Health Education
1. Nursing Station
a. HEC student is researching this idea
vi. Rio, ASC of Communications:
1. International Transfer Fair on Jan 20th 10am-12:00pm
2. Capitol Hill Family Dinner – Feb 16th
3. Next ASC Meeting: we will have the HEC visiting

IV.   Sub-Committee Report Out

- Critical Issues: Dr. Chantae Recasner and Kao Lezheo
  I. Talked about Historical Issues, trying to get more activity on campus
  II. Assessing the health of the campus for the health of the students
  III. Onboarding Issues
      I. How do we bring new people to our community and welcome them?
      II. How do we introduce new staff to students?
      III. How do we onboard international students?
          I. For reference, our campus has a Google rating of 3.5 Stars
  IV. Community Engagement
      I. Roadblocks:
          I. We are very siloed; we don't get to interact with each other or with students
          II. Challenges around accessibility around campus
              I. We need to increase these and access to ARC, student services
              II. Housing, food insecurity
      II. Supporting Student Learning
          I. Addressing falling rates in 1st Year Math and English completion
          II. Tutoring Availability

III. Part Time Student Success
     III. Now it's time to focus on one of the topics to address.
     IV. Partners
        I. For Accessibility, we have identified projects to address this on campus because of our Office of Civil Rights Audit
        II. Strategic Planning
           I. Jenni also happy to talk about these issues with Critical Issues before the Feb meeting

- Resource Allocation: Dr. Johnny Woods, Jr and Julie Larmore
  - I. They met yesterday, by next college council they want to have recommended principles
  - II. Established a working group to work on this document
  - III. Trouble with Attendance
    - I. Want to recognize faculty time
    - II. Why are some people still not coming to committee meetings?
  - IV. Will update RAC with budget timeline and submission deadlines
- Strategic Planning: Dr. Jenni Branstad and Mikaila Harris
  - I. District-wide committee is finalizing the date and structure of all campus forums
    - I. This will be a platform for engagement with Strategic Planning
      - I. There will be a smaller version of those forums for just College Council, Jenni will work with David to find time for those on future agendas
      - II. Special focus groups with Students, Union leaders
      - III. Interviews with Leaders around town, city
      - IV. We will gather all this data in the Winter, to code in the Spring to get our most important priorities
  - II. Next time will shared Accreditation Score Card
    - I. Will help us determine our priorities

V. Ad-Hoc Committee Update
- We decided to create an Ad-Hoc committee to discuss Council composition
- Outcome: Will work on the language and rules around Council composition
- Time: Meeting time Tues 3:15pm
- Modality: David to provide zoom link, will also be in the library
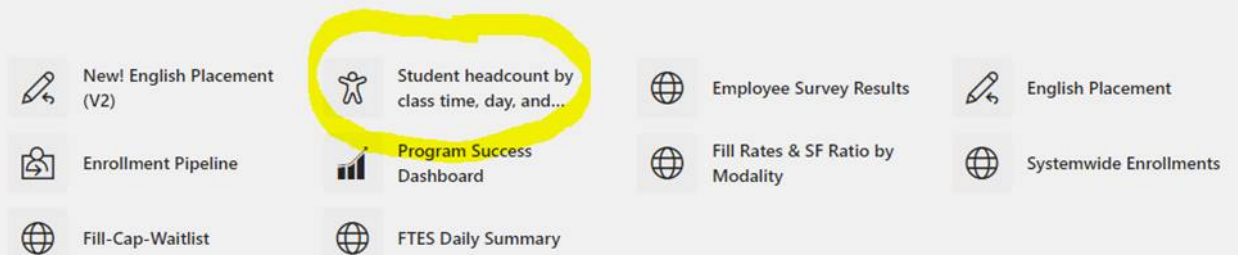 - I. Anticipating only a few meetings, but it may take longer

VI. Timing of Lunch Break
- Context: Seattle Central in the past had a high school model
- After years of research, a block schedule was proposed by CCC+
  - I. Classes in 2 hour block, Fridays a free day (Student Services open, Library open)
  - II. Also had a 1 hour break for lunch or meetings (around 1pm)
- Yet this lunch break has not been held, why is that?
- Chantae has received information regarding this just today
  - I. This has not been built into the scheduling system
  - II. Presents some scheduling issues affecting student class scheduling

III.   As we do into schedule build in Spring, we will address these issues
      I.   We'll need to get on track to follow this policy
IV.   Polina mentions that the old model worked well for Culinary and the proposed change would be disruptive to their service.
V.   Chantae concurs that the break block needs to accommodate Culinary and is meeting with Associate Dean LePage to address these concerns.
VI.   What is the easiest place to view class schedule?
      I.   There are documents, but they're not user friendly
VII.   **T**here should be a way to dynamically match classes to fit their blocks
VIII.   What planning tools allow them to see?
      I.   David: Something similar is on Starfish
IX.   Clean Up Still Needed
      I.   But in order for it to work, we have to clean up the scheduling
      II.   Courses bleed into other courses, creates frictions in their process
      III.   Could Student Leadership get class schedule to plan more effective events
X.   Reports for Data Visualization
      I.   Could we produce a data visualization
      II.   Any given day, this many people are on campus, when they're in classes
      III.   Jenni has such a tool and can walk you through the tool
      IV.   **Employees** who are interested in seeing the data we have available on in-person, on-campus estimates can access the data via this link: https://forms.office.com/Pages/ResponsePage.aspx?id=OP_YAhHXMU6pFWy1z_eI3761LrRB685Lo-1L78Bv71pUN1ZCVkRUN0hNVEw3SUJJQzRTRDNYRVk5QS4u
      V.   This link will take folks to a Tableau User Agreement which will in turn take folks to a District Dashboard SharePoint. The highlighted dashboard shows unduplicated student counts by class schedules and modalities.

      VI.   This resource is designed for employees only.

     I. Caution: Hard to take into consideration our hybrid classes
  XI. Next Steps
    I. Next College Council Jenni to show this Tool
    II. Jenni to send a link to put in meeting notes (see above)
    III. ASC Students are invited to talk with Chantae about these issues so they can feel like active participants
    IV. Alex:
      I. For international students not many classes are available in person, they are required to take 12 units in person for their Student Visa
        I. So this means they take longer and take unnecessary classes
      II. Students prefer in-person classes. Online feels like self-teaching
        I. It's great that Textbooks and resources are so accessible, but it feels like you could just do it by yourself
      III. Lots of events during the "open block" but then that means they struggle to eat
      IV. Some classes are listed as hybrid but have no in person classes, no building or room name then it's not likely to be hybrid
    V. Edward:
    VI. It's important to implement Block Scheduling as soon as possible.
    VII. Block planning is integral to IT and those who have pathways integrated already
    VIII. The pathway just says it was designed to completions by the state
    IX. If you start on the track, you'll be on a set track without having to worry about scheduling
    X. Designed to help the state see students start and finish
    XI. Some of the transfer classes on the pathway and overloads the classes, don't have enough instructors to teach at a certain time
    XII. Next Steps
      I. Chantae will investigate Spring and Summer schedules and ctcLink improvements

VII. Auxiliary and Food Status Update

- **Food Trucks**
  - I. Successful overall
  - II. Requirement of $800 or 60 Orders
    - I. Only needed to compensate for the loss twice
  - III. This quarter, we increased the frequency
  - **IV.** The weather has been impacting this service
- **Culinary Partnership In Progress**
  - I. Context: old Dining lost $200k annually
    - **I.** Needs to be self-sustainable
  - II. Taking this into consideration to plan what we want to do
  - **III.** Planned Next Steps:
    - **I.** In Spring, start a partnership with Alki Bakery for grab and go items

   II. By Fall increase offerings in the Buzz and something in the atrium

   III. Hire another Chef and two part-time staff

  IV. Is there an option for regular student meals/ meal planning like they have at UW?

    I. UW builds this with their housing, have more funding but it's worth looking into.

    II. Also other options to get discounts at other food service places in the neighborhood

VIII. Good of the Order

- Feb. 19th was previous registration date, but modified to Feb. 20th for new student registration because of President's Day Holiday
- From Edward:
    - I. Comment about Windows Co-Pilot (AI Assisted program)
    - II. What you may not know, if you use / deploy it every single PC will need to be replaced
    - III. Important for Council, leaders to consider this and talk about how to use AI programs ethically
- Update on President search (Dr. Lane cannot be present)
    - I. Logistics Committee – Coordinating the process across the search
    - II. Next Week: we will have the Kickoff Meeting on 1/23
    - III. Please participate in those forums to share your feedback!
- Motion to Adjourn the meeting at 4:05pm.